

<b>Project:</b>	Workshop/Yard/Highway Operations	<b>RA No:</b>	19	<b>Review Date</b>  <b>31/01/2027</b>
<b>Operation / Task:</b>	Vehicle/Plant Movements in and around the workshop or yard	<b>Persons at risk:</b>	Employees/Visitors	
<b>Location / Area:</b>	All Depots Yards/Workshops/Highways	<b>Public at risk:</b>	Yes	
<b>Monitoring Responsibility:</b>	Depot Manager, Workshop Manager/Foreman, Operatives & Supervisors, HSQE Team, Transport Service Manager, Drivers, Plant Operators, Fitters			

**KEY**

**S = Severity Rating**

1. Negligible  
2. Minor Injury  
3. Major Injury (RIDDOR)  
4. Fatality  
5. Multiple Fatality

**L = Likelihood of Occurrence**

1. Improbable  
2. Remote 1 – 10%  
3. Possible 10 – 50%  
4. Probable 50 – 90%  
5. Almost certain 90%+

**RR = Risk Rating**

Severity	1	2	3	4	5
5	5	10	15	20	25
4	4	8	12	16	20
3	3	6	9	12	15
2	2	4	6	8	10
1	1	2	3	4	5
	Likelihood				

**R** Unacceptable risk, plan out or add further controls.  
**O** Acceptable only if no other method viable & with high level controls in place.  
**Y** Acceptable with suitable controls.  
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Activity	Hazards/Risks Identified	Risk Rating			Control Measures	Residual Risk			Responsibility
		S	L	RR		S	L	RR	
Vehicle and plant movements in and around yard, workshop and highways.	<p>Personnel being struck, crushed, or run over by moving vehicles or plant resulting in major injury or death.</p> <p>Damage to vehicles resulting from collisions.</p>	4	4	16	<ul style="list-style-type: none"> <li>One-way traffic system to be enforced and observed by all drivers.</li> <li>Site speed limit of 5 mph to be enforced.</li> <li>Traffic signage to be obeyed by all drivers.</li> <li>Eliminate the need for reversing wherever possible. All other reversing to be supervised by banksmen wherever possible.</li> <li>Segregate vehicles and pedestrians by using robust physical barriers.</li> <li>Provide adequate signage at entry/exit points.</li> <li>Ensure good lighting at all times</li> <li>Provide safe walking routes and crossing points for pedestrians to be used when possible.</li> <li>Amber flashing beacons where fitted are to be on at all times when vehicles are moving around the yard or workshop.</li> <li>Hi vis waistcoats or jackets to be worn by all personnel outside of the offices.</li> <li>Safety footwear to be worn by all outside of the offices.</li> <li>Provide designated parking areas for private vehicles.</li> </ul>	4	2	8	<p>Depot Manager.</p> <p>Workshop Managers</p> <p>Workshop Foreman/supervisors</p> <p>HSQE Team</p> <p>Transport Service Drivers</p> <p>Plant Operators</p> <p>Fitters</p>
Vehicle and plant movements in and around	<p>Personnel being struck, crushed, or run over by moving vehicles or plant resulting in major injury or death.</p>	4	4	16	<ul style="list-style-type: none"> <li>Ensure building exits do not open onto traffic routes. Provide signage to warn pedestrians of hazards of passing traffic</li> <li>Seatbelts MUST be worn when driving all company vehicles in Lynch depots, customer sites and public highways.</li> </ul>	4	2	8	<p>Depot Manager.</p> <p>Workshop Managers</p> <p>Workshop Foreman/supervisors</p> <p>HSQE Team</p>

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Most effective  
Least effective

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yard, workshop and highways.	<p>Not wearing seatbelts in vehicles – legal requirement - reduce injury from vehicle impact.</p> <p>Adverse weather and speeding – risk of loss of control, impact with other vehicles and property.</p>			16	<ul style="list-style-type: none"> <li>Vehicle ergonomics are considered when procuring or hiring vehicles for staff. Vehicles have easily adjustable seats and head restraints etc, they are checked and maintained regularly to ensure they remain fit for purpose.</li> </ul>			16	Transport Service Drivers Plant Operators Fitters
Vehicle and plant movements in and around yard, workshop and highways.	<p>Personnel being struck, crushed, or run over by moving vehicles or plant resulting in major injury or death.</p> <p>Not wearing seatbelts in vehicles – legal requirement - reduce injury from vehicle impact.</p> <p>Adverse weather and speeding – risk of loss of control, impact with other vehicles and property.</p>	4	4	16	<ul style="list-style-type: none"> <li>Drivers have received information on the importance of maintaining good driving positions so as to avoid postural problems and back pain etc.</li> <li>Journey scheduling allows sufficient time for drivers to take account of reasonably foreseeable weather and traffic conditions and to comply with speed limits at all times. Schedules seek to reduce night driving where possible.</li> <li>Driving in adverse weather conditions, e.g., fog, very high winds, ice, snow, flooding etc is actively discouraged. Schedules and routes are rearranged where necessary. Employees are never pressurised to complete journeys where weather conditions are exceptionally difficult.</li> </ul>	4	2	8	Depot Manager. Workshop Managers Workshop Foreman/supervisors HSQE Team Transport Service Drivers Plant Operators Fitters

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Vehicle and plant movements in and around yard, workshop and highways	In-cab technology and driver distraction, loss of concentration, impact with property, pedestrians, collision with other vehicles. Playing loud music / wearing of headphones loss of concentration, impact with property, pedestrians, collision with other vehicles. Reading and writing loss of concentration, impact with property, pedestrians, collision with other vehicles. Reaching / leaning over (away from normal driving position)	4	4	16	<ul style="list-style-type: none"> <li>Only when the vehicle is stationary, out of gear and the handbrake is applied the operation of a Satnav for the purpose of setting or changing a destination or route setting is, of course, acceptable.</li> <li>For hands free phones, a driver may choose to receive a call subject to ensuring that in doing so they are not distracted from focussing on driving. In the event of an accident the apportionment of blame, the police are likely to take into account if a driver was using a hands-free phone.</li> <li>Playing of music is acceptable I the sound is at a level which does not prevent the driver from hearing external sounds such as emergency services vehicle sirens and horn warnings from other road users.</li> </ul>	4	2	8	Depot Manager. Workshop Managers Workshop Foreman/supervisors HSQE Team Transport Service Drivers Plant Operators Fitters
Vehicle and plant movements in and around yard, workshop and highways	Operating/looking at non-essential vehicle controls, e.g. dash cameras,	4	4	16	<ul style="list-style-type: none"> <li>Drivers can read/write only when the vehicle is stationary with the engine switched off.</li> <li>Drivers MUST not lean or over stretch away from their driving position when the vehicle is moving.</li> <li>Only when the vehicle is stationary should the operator/driver look at/access non-essential controls.</li> </ul>	4	2	8	Depot Manager. Workshop Managers Workshop Foreman/supervisors HSQE Team Transport Service

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	Excessively concentrating on the use of 360-degree camera systems				<ul style="list-style-type: none"> <li>When the vehicle is stationary or manoeuvring at a slow speed(&lt;5mph) and the cameras have been fitted as an additional safety aide for such manoeuvring.</li> </ul>				Drivers Plant Operators Fitters

<b>Risk Assessment Prepared By:</b>	Paul Lynch	<b>Signature:</b>		<b>Date:</b>	31/01/2026	
<b>Risk Assessment Reviewed By:</b>	Daniela Rizvan	<b>Signature:</b>		<b>Date:</b>	31/01/2026	